

Dear HRSA EHE Sub-recipient Partners,

What we are asking from you:

- 1. Please review the cover letter and handout. Determine if you would like to participate in the learning collaborative on integrating trauma-informed care into your services.**
- 2. If so, please submit your simple application at the link provided by CAI in the accompanying handout by August 4, 2023.**

95% of people with HIV have experienced trauma, the effect of which can make them reluctant to engage in and remain in care. There is substantial evidence trauma negatively affects HIV disease progression resulting in greater risk for clinical decline and mortality. If we are to end the HIV epidemic, we must equip primary care and other direct service providers with the capacity and skill to engage, screen and inform clients on the impact of trauma.

In partnership with TAP-in, CAI's Trauma-informed Care Division asks you to join us in its second cohort of HRSA EHE jurisdictions and sub-recipient partners for the TAP-in Trauma-Informed Care Learning Collaborative. You'll team up with CAI and colleagues across the country to engage, screen, educate, and build clients' and staff skills to better manage the impact of trauma. CAI, a leader in capacity building for HIV-serving agencies, is accepting applications for a 12-month active learning collaborative. Phased learning based in implementation science, targets the following areas:

- Securing leadership commitment and determining agency readiness
- Trauma informed education, organizational assessment, and action planning
- Reviewing and enhancing policies and procedures, hiring practices, and workflows
- Supervisor and staff training and coaching
- Setting performance targets, collecting real-time data, and refinement

Participants from cohort one had this to say about the benefits of participating:

"The subject matter expertise, the actionable activities and materials, and the high-quality, intentional curriculum worked great." Sub-recipient partner

"The conversations we had between sites and jurisdictions were wonderful to experience. We learned how we could better support our agencies." Jurisdictional Leader

"We were able to move at our own pace; everything was broken down and made it feel more doable." Sub-recipient partner

Shared learning sessions, webinars, and agency and jurisdiction-specific technical assistance support your implementation success. CAI will select up to nine clinics or service sites to participate in the learning collaboration. Once sites are selected, CAI will invite the jurisdictional partner to join the jurisdictional track.

Activities: Late October 2023 – October 2024

Jurisdictions and sub-recipient sites benefit from separate and overlapping learning tracks. The following chart breaks down the time commitment for each track for the timeframe from October 2023-October 2024. Because implementation is focused within the subrecipient partners providing direct client care, the time commitment for sites is higher. The total commitment is for approximately a year and a half.

Activity	HRSA EHE Jurisdictions	Sub-recipient Partner Sites
Learning Sessions (2 hours)	4 per year	7 per year
Technical Assistance Support	6 coaching calls	12 coaching calls
Webinars	Optional	2-3 per year
Combines in-person learning session for sites and jurisdictions in October in NYC	1 per year	1 per year

Please see the following timeline for upcoming activities:

Activities	Dates
Dissemination of announcement and application process by jurisdictions to sub-recipient partners	July 5, 2023
Informational webinar by Zoom 947 9743 3567	July 13, 2023
Deadline for submission of applications by sub-recipient sites	By August 4, 2023
Interviews completed and selection of up to 9 sub-recipient sites and corresponding jurisdictions	By August 25, 2023
First in-person joint meeting of sites and jurisdictions	October 25 &26, 2023

We look forward to working with you and your sub-recipient partners. Please feel free to contact me at kmccauley@caiglobal.org with any questions.

Sincerely,
Kelly McCauley, CAI's Director of Mental Health Services